

DRAFT COPY

REGULAR TOWN BOARD MEETING BURTON HALL 7:00P.M.

PRESENT: Supervisor Shaw  
Councilman Moy  
Councilman Brownell  
Councilman Herrick

ABSENT: Councilwoman Lundberg

RECORDING SECRETARY: Sharon Archambeault

OTHERS PRESENT: The Journal Press; Cait Johnson, The Eagle Reporter; Christine Eldred, Highway Superintendent; Rich Fox, Judy Schnieble, Phil Nichol, Jim Merryman, Barb Rymph, Planning Board Chairman; Bob Stevens, Clerk to Supervisor; Michelle Skiff

Supervisor Shaw called the meeting to order at 7:00p.m.  
Councilman Herrick led the salute to the flag.

RESOLUTION#7-18

AMEND RENTAL FEES FOR BURTON HALL FROM JANUARY 8,2018 MINUTES

RESOLVED on a motion by Councilman Herrick, second by Councilman Brownell to amend the rental fees for Burton Hall from the January 8, 2018 minutes to keep the rental fees of 2017.

Adopted 4 Ayes      Moy, Brownell, Herrick & Shaw  
Absent    1              Lundberg

RESOLUTION#8-18

APPROVE MINUTES OF JANUARY 8, 2018

RESOLVED on a motion by Councilman Moy, second by Councilman Brownell to approve the minutes of January 8, 2018 as written.

Adopted 4 Ayes      Moy, Brownell, Herrick & Shaw  
Absent    1              Lundberg

### **OPEN LETTERS FOR BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER**

Town Clerk; Sharon Archambeault read letter of interest from James Merryman stating that he would like to serve as Deputy Building Inspector/Code Enforcement Officer.

After discussion the board agreed to let Building Inspector; LaVerne Davis decide who he would like to appoint as his deputy.

**COMMUNICATIONS- NONE**

**PUBLIC COMMENT- OPEN 7:15P.M.**

Barb Rymph- Easton Station Rd. stated that she is concerned about hiring a Deputy Building Inspector/Code Enforcement Officer. Barb stated that she had talked with LaVerne and he was surprised that the town board was considering hiring a deputy. Barb also stated that the town is paying for the county service that the town does not use.

Judy Schneible- Herrington Hill Rd. stated that it is great that the town has a web site.

Phil Nichol- Herrington Hill Rd. stated that the web site is great.

Barb Rymph-Easton Station Rd. asked how much revenue did LaVerne bring in last year. Clerk to the Supervisor; Michelle reported that Building permits total was \$4,329.00, expenses including mileage \$1,159.52. His salary is \$11,500.00.

Supervisor Shaw stated that if we did away with the Building Inspector the town would need a Code Enforcement Office for other things and the town would need someone to sign off on certain things. The town held a public hearing a few years ago regarding going with the county. The public decided they did not want to go with the county, do not need another public hearing.

Phil Nichol- Herrington Hill Rd.- stated that he is confused about the county and town building inspector. Why do we use the county. Supervisor Shaw stated that we do not use the county building inspector.

Bob Stevens- McGowan Rd. stated that the town board should request department head to attend board meetings to discuss anything they have concerns about.

Phil Nichol- Herrington Hill Rd.- asked how the Planning Board is doing with the vacancies. Bob Stevens reported that they have filled the two vacancies.

**PUBLIC COMMENT CLOSED 7:40P.M.****COMMITTEE REPORTS**

INSURANCE: Chair: Bill Herrick/Aindrea Lundberg- Councilman Herrick asked where the insurance records are kept. Supervisor Shaw stated they are kept with the town clerk.

TOWN POLICIES: Chair: Aindrea Lundberg/Randy Moy- **NONE**

BUILDING & GROUNDS: Chair: Scott Brownell/Bill Herrick- Councilman Brownell reported that the board had met with the architecture to go over the preliminary items for the Burton Hall project.

HIGHWAY: Chair: Randy Moy/Scott Brownell- Councilman Moy stated that need to schedule a highway committee meeting.

### **DEPARTMENT REPORTS**

SUPERVISOR: Supervisor Shaw reported that the town clerk has paid the Supervisor the tax payments for 2018 taxes.

TOWN CLERK: Sharon Archambeault reported that for the month of January a total of \$950.00 was collected. A check for \$43.00 was submitted to the NYS Agriculture and Markets for the spay/neuter program. The balance of \$907.40 was submitted to the Supervisor. A total of \$2,194,675.78 has been collected to date for the 2018 Town and County taxes. Outstanding taxes to be collected is \$585,733.55.

HIGHWAY: Superintendent; Rich Fox reported that the water supplier will no longer deliver water to the town. After discussion the board agreed to check prices at other water delivery companies.

Rich stated that he has been looking at a truck to buy for the highway.

BUILDING INSPECTOR: LaVerne Davis was absent. LaVerne submitted his monthly report. LaVerne traveled 115 miles and collected \$195.00 for building permits.

PLANNING BOARD: Bob Stevens reported that at the Planning Board's January meeting the officers were elected as follows: Chairman; Bob Stevens, Secretary; Margaret Brand; Vice Chairman; Joe Finan; Planning Board Clerk; Michelle Skiff.

RESOLUTION#9-18

#### APPROVE NOMINATIONS FOR PLANNING BOARD

RESOLVED on a motion by Councilman Herrick, second by Councilman Brownell to approve the nominations for the Easton Planning Board.

Adopted 4 Ayes                      Moy, Brownell, Herrick & Shaw

Absent    1                              Lundberg

### **OLD BUSINESS**

Hire Architect

Councilman Brownell reported that Architect; Keith Buff has given the following fee amounts for Basic Service for the Burton Hall Project.

Foundation Design                \$5,380.00

Concept Planning                 \$2,960.00

Reimbursables	\$ 500.00
Subtotal	\$8,840.00

RESOLUTION#10-18  
HIRE KEITH BUFF AS ARCHITECTURE FOR BURTON HALL PROJECT

RESOLVED on a motion by Councilman Moy, second by Councilman Brownell to hire Keith Buff as the Architecture for the Burton Hall Project.

Adopted 4 Ayes	Moy, Brownell, Herrick & Shaw
Absent 1	Lundberg

**HANDICAP BATHROOM**

Supervisor Shaw stated that he would like to finish the bathroom now. Councilman Brownell would like to wait until the building has been raised and sat back down on the foundation. Councilman Brownell would like to install a tile floor. Councilman Moy would like to wait until the building is put back down on the foundation. Councilman Herrick stated that it has already been started and you know where everything is going should finish it now. Supervisor Shaw talked with Councilwoman Lundberg who was absent, and she agreed it should be done now. She was not at the meeting, therefore she could not vote. Supervisor Shaw made a motion to move ahead with the handicap bathroom. Councilman Herrick second that motion. There was no vote, motion did not pass.

Supervisor Shaw stated that while the town hall is under construction the Judge said he would check to see if he could hold court in the Greenwich Court. Supervisor Shaw would like to put a construction trailer at the highway garage to work out of. It would cost between \$350.00-\$400.00/month.

Supervisor Shaw asked the board what the recommendations are for the Ives Hill stop sign. After discussion the agreed to have Highway Superintendent; Rich Fox pursue the issue.

RESOLUTION#11-18  
APPROVE THE AUDIT OF THE BOOKS

RESOLVED on a motion by Councilman Herrick, second by Councilman Moy to approve the audit of the books for the Town Clerk, Tax Collector, Clerk to the Supervisor, with the exception of the Justice until the report that was not included is submitted.

Adopted 4 Ayes	Moy, Brownell, Herrick & Shaw
Absent 1	Lundberg

RESOLUTION#12-18

ADVERTISE PUBLIC HEARING REGARDING OPT OUT OF ALTERNATIVE ENERGY

RESOLVED on a motion by Councilman Brownell, second by Councilman Herrick to advertise a Public Hearing to be held on Monday, March, 5, 2018 at 7:15p.m. for the purpose of opting out of Alternative Energy.

Adopted 4 Ayes Moy, Brownell, Herrick & Shaw

Absent 1 Lundberg

**PUBLIC COMMENT - OPEN 8:35P.M.**

Bob Stevens; Planning Board Chairman stated that the Library has let the Planning Board use their downstairs for meetings if Burton Hall is not available.

**CLOSED- 8:36P.M.**

RESOLUTION#13-18

PAYMENT OF CLAIMS

RESOLVED on a motion by Councilman Moy, second by Councilman Brownell to make payment on the following claims:

No. 16-50	A Fund	\$ 5,255.98
	B Fund	\$ 379.33
	DB Fund	\$31,702.14
	Pre-Paids	\$ 107.44
	Total	\$37,444.89

Adopted 4 Ayes Moy, Brownell, Herrick & Shaw

Absent 1 Lundberg

Meeting Adjourned 8:39p.m.

Sharon Archambeault

Easton Town Clerk