

ORGANIZATIONAL MEETING & REGULAR TOWN BOARD MEETING
BURTON HALL 7:00P.M.

PRESENT: Supervisor Shaw
Councilwoman Lundberg
Councilman Moy
Councilman Brownell
Councilman Herrick

RECORDING SECRETARY: Sharon Archambeault

OTHERS PRESENT: The Journal Reporter: Meghan Phalen, Craig Phalen, Planning Board Chairman; Bob Stevens, Hal Kyer, Highway Superintendent; Rich Fox, Judy Schnieble, Don McClellan

Supervisor Shaw called the meeting to order at 7:05p.m.
Councilman Moy lead the salute to the flag.

Easton Judge Jim Cox held the swearing in ceremony for the following elected officials:

Supervisor: Dan Shaw
Town Clerk: Sharon Archambeault
Highway Superintendent: Rich Fox
Board Members: Randy Moy & Bill Herrick

Roll Call: Councilwoman Lundberg
Councilman Moy
Councilman Brownell
Councilman Herrick

ORGANIZATIONAL MEETING

Supervisor Shaw read Appointments as follows:

1. APPOINTMENTS

By Supervisor

Clerk to the Supervisor: Michelle Skiff- \$7,500.00/yr.
Deputy Supervisor: Aindrea Lundberg
Budget Officer: Dan Shaw- \$1,500.00/yr.

BY TOWN CLERK

1st. Deputy: Joan Lamb - \$11.10/hr.
2nd. Deputy: Sheryl Stewart- \$11.10/hr.

BY TOWN BOARD APPOINTMENTS:

Clerk to Justice: Michele Cappiello- \$7,500.00/yr.
Tax Collector: Sharon Archambeault \$20,000.00/yr. (included in Town Clerk salary)
Registrar of Vital Statistics: Town Clerk Sharon Archambeault- \$300.00/yr.

4. SCHEDULES FOR BURTON HALL

No Charge for non-profit youth organizations with at least 50% Town of Easton residents in the organization.

\$20.00 non-profit youth organization with less than 50% Town of Easton residents in their organization.

\$20.00 non-profit adult organization with at least 50% of Town of Easton residents as members.

\$25.00 non-profit adult organization with less than 50% Town of Easton residents as members.

\$50.00- Celebrations (anniversaries, receptions, etc.) for Town of Easton residents.

\$100.00- Celebration(anniversaries, receptions, etc.) for no residents of the Town of Easton

\$75.00-any profit making organization, group or individual from within the Town of Easton

\$125.00- any profit making organization group or individual from without the Town of Easton

The Town Board reserves the right to reject any or all rentals.

Table and chairs from Burton Hall will be available for loan to Town of Easton residents only.

AGREEMENT TO BORROW TABLES AND CHAIRS

There will be a \$1.00 deposit per chair and \$5.00 per table that are loaned out and the persons borrowing chairs or tables must sign them out and in with the Town Clerk.

Tables and chairs borrowed from Burton Hall shall be returned promptly(5) days from loan date and any damage it will be the responsibility of the borrower to pay for repair cost as per condition when rented.

All payments for rental will be made to the Town Clerk, the upstairs room of Burton Hall and also the room assigned as the Town Clerk's Office are not for rental to any individual or organization.

5. REGULAR TOWN BOARD MEETING SCHEDULES AND TIMES

LABOR DAY- MONDAY 9/3/2018

Regular Meetings will be held every 1st. Monday of the month at 7:00p.m. at Burton Hall.

Audit Workshop will be held every 1st. Monday of the month at 6:00p.m. at Burton Hall.

The December Year End Meeting – TBA later

6. BOARD MEETING RULES:

1. RESOLUTIONS for Agenda must be submitted by Board Members to the Town Clerk by 5:00p.m. on the Thursday before the Board Meeting.

2. Vouchers/Bills being submitted for approval must be received no later than 5:00p.m. on Thursday preceding the Board Meeting.
3. Issues not on the agenda can be presented and discussed during New Business. Resolution on these issues will be forwarded to the next regular Board meeting or Special Meeting unless there are time restraints that require immediate action.
4. Public Comment will be heard at the beginning of the meeting after correspondence is read and again at the end of the meeting. Public Comment will be for issues that are on the agenda. The Board reserves the right to limit the length of discussion(10) ten minutes. Everyone is expected to use proper conduct and show respect for all opinions.
5. These rules can be set aside by a super majority of the Town Board(4 votes).

Supervisor can be reached at 518-695-4677 or Cell#518-744-2951

Office Hours will be Monday evening 6p.m. -8p.m.

Town Clerk Office hours will be Monday	9a.m. -4p.m.& 6p.m.-8p.m.
Tuesday	9a.m.-4p.m.
Wednesday	8a.m. – 2p.m.
Thursday	1p.m. – 5p.m.

Town Court will be held the first three Wednesday's of the month at 6:30p.m.

Court Clerk Office Hours will be Tuesday 12:30p.m. – 3p.m.

Building Inspector Hours will be Wednesday 9:30a.m. – 12:00p.m.

RESOLUTION#1-18

APPROVE APPOINTMENTS, DESIGNATION, SCHEDULES, CONTRACTS, STANDING COMMITTEE APPOINTMENTS, OTHER APPOINTMENTS, SCHEDULES FOR BURTON HALL, REGULAR TOWN BOARD MEETING SCHEDULES AND TIMES, BOARD MEETING RULES, TOWN CLERK, COURT OFFICE AND BUILDING INSPECTORS HOURS

RESOLVED on a motion by Councilman Moy, second by Councilwoman Lundberg to approve the Appointments, designation, schedules, contracts, standing committee appointments, other appointments, schedules for Burton Hall, regular town board meeting schedules and times, board meeting rules, town clerk, court office and building inspectors hours.

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

End of Organizational Meeting

Regular Meeting

RESOLUTION#2-18

ACCEPT MINUTES OF 12/4 AND END OF THE YEAR MEETING 12/21/2017

RESOLVED on a motion by Councilman Moy, second by Councilman Brownell to accept the minutes of 12/4/2017 and end of the year meeting minutes 12/21/2017 as written.

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

COMMUNICATIONS

Supervisor Shaw read correspondence from National Grid regarding the Mohican-Battenkill Rebuild Project. They are nearing the end of construction of the project. They would like the public to maintain a safe utility corridor for thier crew and the public.

Supervisor Shaw stated that the Association of Towns Training School will be held at the Marriott Marquis, New York City, February 18-21, 2018.

PUBLIC COMMENT- OPEN 7:40P.M.

Don McClellan - Ives Hill Rd.- He is concerned about the 4-way stop signs that have been removed on Beadle Hill Rd. It is a very dangerous intersection the stop signs should be placed back on Beadle Hill Rd.

Hal Kyer- Beadle Hill Rd.- Stated that he is also concerned about the safety of his children and animals at the intersection since the stop signs have been removed. Signs should be re-installed.

Supervisor Shaw asked Councilman Moy if the county highway superintendent should come down and make recommendations for the intersection of Beadle Hill Road and Ives Hill Rd. Councilman Moy agreed that it should be looked at.

PUBLIC COMMENT CLOSED- 7:50P.M.

COMMITTEE REPORTS

BUILDING & GROUNDS- Councilman Brownell reported he has talked with the Architecture. He would like to meet with the board on Monday, January 22 at 10:00a.m.

There were no reports for other committees.

DEPARTMENT REPORTS

SUPERVISOR: **NO REPORT**

TOWN CLERK: Sharon Archambeault reported that she collected \$574.00 for the month of December 2017. A check for \$16.00 was submitted to NYS Ag. & Markets for the spay/neuter program. A check for \$15.00 was submitted to the NYS Comptroller's for the Bell Jar License for the Greenwich Elk's Lodge. The balance of \$543.00 was submitted to the Supervisor.

HIGHWAY: Highway Superintendent; Rich Fox reported that he has three quotes for a sander to be installed on the highway pickup truck.

Fort Miller FAB3 Corp.	\$4,779.00 (municipal pricing)
	425.00 Factory Installation of Gas Spreader
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	\$5,204.00

TRIOUS Inc.	\$4,658.00
	\$4,098.00 (Cash and Carry Supply Only)

DEJANA	
Truck and Utility Equip.	\$4,160.00

After discussion the board and Highway Superintendent; Rich Fox agreed to accept the bid of \$5,204.00 from Fort Miller FAB3 Corp.

RESOLUTION#3-18
ACCEPT THE BID FROM FORT MILLER FAB3 CORP.

RESOLVED on a motion by Councilman Moy, second by Councilman Brownell to accept the bid of \$5,204.00 for the sander to be installed on the highway pickup truck.

Adopted 5 Ayes	Moy, Brownell, Herrick & Shaw
Abstained 1	Lundberg

Highway Superintendent; Rich reported that the PTO pump on one of the trucks failed, it has been sent to Mooradians to be fixed.

BUILDING INSPECTOR: LaVerne Davis was absent. LaVerne traveled 127 miles and collected \$335.00 for building permits.

After discussion the board agreed to advertise for a deputy Building Inspector/Code Enforcement Officer.

RESOLUTION#4-18
ADVERTISE FOR DEPUTY BUILDING INSPECTOR

RESOLVED on a motion by Councilman Brownell, second by Councilwoman Lundberg to advertise for a Deputy Building Inspector/Code Enforcement Officer.

Adopted 5 Ayes	Lundberg, Moy, Brownell, Herrick & Shaw
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PLANNING BOARD: **NO REPORT**

OLD BUSINESS: NONE

NEW BUSINESS: SET DATE TO AUDIT BOOKS

The board agreed to Audit the Town Clerk, Clerk to Supervisor and the Justice Court books on Thursday, January 18, 2018 at 6:30p.m.

PUBLIC COMMENT:

Bob Stevens: McGowan Rd.- Thanked the Highway Department for keeping the roads cleared of snow during the storms.

Bob asked what are the duties of a deputy building inspector/code enforcement officer.

Supervisor Shaw stated that the deputy can cover when the building inspector cannot be available and if he has confrontations with a resident.

-Judy Schnieble- Herrington Hill Rd. Stated that this is a good solution for the situation. This would show the person what is involved with the job.

Randy Moy asked when is the piano going to be moved out of Burton Hall. His wife is renting the hall and would like the piano removed. Supervisor Shaw stated that the piano is being stored for someone and Doug Bishoff is in the process of removing it.

After discussion the board agreed to contact owner to have the piano removed from Burton Hall.

RESOLUTION#5-18**CONTACT DOUG BISHOFF TO REMOVE PIANO**

RESOLVED on a motion by Councilman Moy, second by Councilman Brownell to contact Doug Bishoff to remove the piano from Burton Hall.

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

RESOLUTION#6-18**PAYMENT OF CLAIMS**

RESOLVED on a motion by Councilwoman Lundberg, second by Councilman Brownell to make payment on the following claims:

No. 378-393 (2017 Budget)	A Fund	\$107.44
	DB Fund	\$2,335.02
	Total	\$2,442.46
No. 1-15	A Fund	\$2,068.88
	B Fund	\$ 317.40
	DB Fund	\$15,026.38
	SF Fund	\$119,119.00
	Total	\$136,531.66

January 8, 2018

[EASTON TOWN BOARD MEETING]

Adopted 5 Ayes

Lundberg, Moy, Brownell, Herrick & Shaw

Meeting Adjourned 8:27p.m.

Sharon Archambeault

Easton Town Clerk