

REGULAR TOWN BOARD MEETING BURTON HALL 7:00 P.M.

PRESENT: Supervisor Shaw
Councilwoman Lundberg
Councilman Moy
Councilman Brownell
Councilman Herrick

RECORDING SECRETARY: Sharon Archambeault
OTHERS PRESENT: The Journal Press Reporter; Cait Johnson, The Eagle Reporter; Christine Eldred, Highway Superintendent; Rich Fox, Easton Fire Dept Members; Craig Hansen; Chief, Zak Jordan, Justin Sievers, Scott Callahan, Clerk to Supervisor; Michelle Skiff, Glenn White, Jim Merryman; Deputy Building Inspector

Supervisor Shaw called the meeting to order at 7:00 p.m.
Councilman Herrick led the salute to the flag.

RESOLUTION#20-18
APPROVE MINUTES OF MARCH 5, 2018

RESOLVED on a motion by Councilwoman Lundberg, second by Councilman Brownell to approve the minutes of March 5, 2018 as written.
Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

RESOLUTION#21-18
PAYMENT OF CLAIMS

RESOLVED on a motion by Councilman Herrick, second by Councilman Moy to make payment on the following claims:

No. 79-105	A Fund	\$ 9,161.21
	B Fund	\$ 319.31
	DB Fund	\$17,699.39
	Pre-Paid	\$28,750.41
	Total	\$55,930.32

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

PRESENTATION

EASTON FIRE DEPT.

FIRE CHIEF; Craig Hansen reported that they are going to try and keep the fire department going and try to get new members. Craig stated that anyone can help with any duties at the fire station. There are 15 members now and 5 -7 active members. In order to fight an interior fire 202 training hours are needed and half of that for an exterior fire.

COMMUNICATIONS

Supervisor Shaw received correspondence from North Adams Massachusetts Highway Department stating that they are going to install a radio system that runs on the Town of Easton's frequency.

Supervisor Shaw will check with the county regarding the frequency.

The town received correspondence from NYS Department of Transportation regarding the speed limit reduction on County Route 113 near the Belle Vue School. The letter stated that they have conducted reviews of this section of County Route 113 in 2002 and 2008 and determined that a reduction of the current speed limit was not warranted. In response to your most recent request, we again conducted a speed limit investigation of this section of County Route 113. Based on our study, we have determined that a reduction speed limit is not warranted at this time.

Supervisor Shaw received correspondence from NYS Department of Agriculture and Markets regarding the Municipal Shelter Inspection Report completed on March 22, 2018. The report was rated "Unsatisfactory" because the town does not have a 2018 contract with the shelter.

A contract has been sent to the Dog Control Officer; Ed Holland and Nancy Quell to be signed and returned to the Town Clerk.

The Town Board received correspondence from G.A. Bove Fuels regarding delivery of #2 heating fuel, diesel fuel on road and off road and gasoline. If the town decided to purchase these products from them the products would be priced at State Bid Prices.

Supervisor Shaw asked the board if wanted to bid this out now or wait until the fall. Highway Superintendent; Rich Fox stated that they should be OK for the summer and would wait until the fall to bid it .

Supervisor Shaw received correspondence from NYS Department of Taxation & Finance regarding the Special Franchise Assessment. A list of the Franchise Assessment's are filed in the Town Clerks Office.

Supervisor Shaw received correspondence from Ed Holland and Nancy Quell; Dog Control Officer's requesting a contribution from the town to help with the repairs to their shelter. Supervisor Shaw stated that the town cannot give a private person money for anything. After discussion the board agreed that they budget money for the Dog Control Officer, therefore they will not contribute any money for repairs.

Councilman Herrick stated that the insurance company recommends a Hold Harmless clause in all contracts. Supervisor Shaw asked the board if they want to

hire Tim Bulger to write a hold harmless clause. The board agreed to have Tim Bulger write the clause. Councilman Moy asked if they should contact Association of Towns. Supervisor said he would check but the Association doesn't like to take business away from the attorneys.

The town received a letter from LIFTS thanking the town for \$600.00 for the summer program.

PUBLIC COMMENT OPEN 7:46P.M. NONE- CLOSED

COMMITTEE REPORTS

INSURANCE: Chair: Bill Herrick/Aindrea Lundberg- Councilman Herrick reported that he met with Mr. VandenHeever from NYMIR. We had a safety meeting at the Highway Garage and Burton Hall. Mr. VandenHeever will send a report. He stated that the town should review the New York Town Law 65-a. Town contracts should have a hold harmless clause in them to protect the town. The Anti Discrimination form should be signed every year and training should be given to all employees of the town. Burton Hall should post the occupancy of the building(260).

Councilman Herrick also met with Dick Look from NYMIR. They reviewed the insurance policies and everything looks good. We need to do a complete inventory of everything in Burton Hall. We need to purchase new emergency lights, carbon monoxide alarms, install a sprinkler system in the Highway Garage and the sidewalk outside Burton Hall needs to be repaired in the Spring. The Town Clerk will contact the electrician; Bill Humiston to get a price on the emergency battery lights (LED). The board agreed to purchase (4) Carbon Monoxide alarms for now until the Burton Hall Project is completed. Councilman Herrick will purchase the Carbon Monoxide alarms.

TOWN POLICIES: Chair: Aindrea Lundberg/Randy Moy- Councilwoman Lundberg has updated the town policies for the board to review. The board had some questions and concerns regarding the Safe Driving Policy. Councilwoman Lundberg will make the changes.

Supervisor Shaw had questions about the Procurement Policy regarding the amount that needs to be approved for purchase. Changes to be made are: Spending \$500.00- /\$1,000.00 approval by Supervisor. \$1000.00/\$3,000.00 approved by Supervisor and one additional board member. \$3,000.00/\$10,000.00 approved by Supervisor and Town Board members.

BUILDING & GROUNDS: Chair: Scott Brownell/Bill Herrick- Councilman Brownell reported that he has spoke with the Architect; Keith Buff and the Burton Hall Project plans are moving forward.

HIGHWAY: Chair: Randy Moy/Scott Brownell- Councilman Moy stated there was no report. We need to set a Highway Committee Meeting.

DEPARTMENT REPORTS

SUPERVISOR: Supervisor Shaw reported that he has checked with the County regarding a Building Inspector/Code Enforcement program. The County does not have a program, they built their own. Deputy Building Inspector; Jim Merryman is going to check with the state to see if they have a program. Supervisor Shaw reported that the power at the barn on General Fellows Road will be disconnected.

Supervisor Shaw stated that the Building Committee should meet every other Monday. The board agreed to meet April 9 & April 23 at 6:30p.m.

TOWN CLERK: Sharon Archambeault reported that she collected \$440.00 for the month of March. A check for \$14.00 was sent to NYS Ag. & Markets for the spay/neuter program and a check for \$22.50 was sent to NYS Health Department for one marriage license. The balance of \$403.50 was submitted to the Town Supervisor. The Local Law #1-2018 regarding removing the exemptions from taxation for the increase in assessment due a taxpayer for the installation of any electric generating system has been filed with the state.

HIGHWAY: Highway Superintendent; Rich Fox reported the insurance company (NYMIR) suggested that a sprinkler system should be installed at the highway garage. John Andrew is retiring on April 27th. 2018. Rich would like to advertise the vacancy for a highway employee. Would like to purchase new blades for the grader. The cost is about \$3,000.00.

RESOLUTION#22-18 PURCHASE BLADES FOR GRADER

RESOLVED on a motion by Councilman Moy, second was unanimous.
Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

BUILDING INSPECTOR: LaVerne Davis was absent. He submitted his report for March. LaVerne traveled 141 miles and collected \$205.00 for building permits.

PLANNING BOARD: NO REPORT

OLD BUSINESS

BUILDING INSPECTOR LAPTOP & DEPUTY PAY

Supervisor Shaw stated that there is \$3,000.00 in the budget for the deputy Building Inspector. Divide \$3,000.00 by 12, he will receive \$250.00/month. LaVerne would like Jim to put all the records in the computer. Jim stated that the state says you need to know what is in place with the town as far as local laws and ordinances. Supervisor Shaw asked Jim to check with the town clerk regarding local laws and ordinances for the Building Inspector. Councilman

Brownell and Moy stated that they should meet with Jim and LaVerne to discuss what Jim should be doing with LaVerne. They agreed to meet with Jim and LaVerne on Monday, April 9, at 9:00a.m.

Jim asked that board what they would like to see done and the board stated they would like him to do more field work but also do the paper work.

WATER DELIVERY

The water will continue to be delivered by Prestige(Diamond Springs).

DARBY SOLAR

Supervisor Shaw reported that there is going to be a solar project installed at Ed Johnson's property in the Town of Easton.

More material will be sent from NYSERDA regarding the project.

RESOLUTION#23-18

SUPPORT THE TOUR OF THE BATTENKILL RACE FOR 2018

RESOLVED on a motion by Councilman Brownell, second by Councilman Herrick to support the 2018 Tour of the Battenkill Race.

Adopted 4 Ayes Lundberg, Brownell, Herrick & Shaw
 1 Nay Moy

RESOLUTION#24-18

ADOPT CONTRACT WITH DOG CONTROL OFFICER

RESOLVED on a motion by Councilman Moy, second by Councilwoman Lundberg to adopt the contract with the Dog Control Officer.

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

RESOLUTION#25-18

ADVERTISE FOR MOWING

RESOLVED on a motion by Councilwoman Lundberg, second by Councilman Moy to advertise for mowing Burton Hall, Shannon property, Cemetery and Easton Library.

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

PUBLIC COMMENT- OPEN 9:18P.M. NONE CLOSED

BOARD COMMENT- NONE

Meeting adjourned 9:19p.m.

Sharon Archambeault
Easton Town Clerk

April 2, 2018

[EASTON TOWN BOARD MEETING]
