

DRAFT COPY

REGULAR TOWN BOARD MEETING BURTON HALL 7:00 P.M.

PRESENT: Supervisor Shaw
 Councilwoman Lundberg
 Councilman Moy
 Councilman Brownell
 Councilman Herrick

RECORDING SECRETARY: Sharon Archambeault

OTHERS PRESENT: Highway Superintendent; Rich Fox, Anthony DeSorbe, Building Inspector; Jim Merryman, Planning Board Chairman; Bob Stevens, Shirley Renauld, Bob Moy

Sueprvisor Shaw called the meeting to order at 7:00 p.m.
 Councilman Herrick led the salute to the Flag.

OPEN HEATING SYSTEM BIDS

The legal notice was read by Supervisor Shaw as follows; PLEASE TAKE NOTICE that pursuant to resolution of the Town Board of Easton, Washington County, New York, sealed bids will be accepted for two HVAC systems to service Burton Hall. Bids should include: two high efficiency LP gas fired furnaces sized to meet or exceed heat load requirements. Bid documents are to be picked up at the Town Clerk’s Office. A site visit is required to bid this project. Any questions or to schedule a visit, contact Supervisor Dan Shaw at 518- 744-2951. Bids shall be received at the office of the Town Clerk, 1071 State Route 40, Greenwich, NY 12834 until 4:00 p.m. on Monday, July 8, 2019. The bids will be opened and read aloud at Burton Hall on Monday, July 8, 2019 at 7:15 p.m. bids shall be submitted in sealed envelopes and bear on the face thereof the name and the address of the bidder and the words “Burton Hall HVAC Bid”. The board reserves the right to reject any and or all bids. By Order of the Easton Town Board.

Bidder

James Kennelly Heating & Cooling	Option #1	
	Upstairs at Burton Hall	\$16,000.00
	Option to add York 5-ton central air conditioning	\$ 4,000.00
	TOTAL	\$20,000.00
	Option #2	
	Downstairs at Burton Hall	\$20,000.00

After discussion about installing air conditioning upstairs or downstairs the board agreed to award the bid later in the meeting.

RESOLUTION#48-19

APPROVE MINUTES OF REGULAR MEETING 6/10/19 & SPECIAL MEETING 6/18/19

RESOLVED on a motion by Councilman Herrick, second by Councilwoman Lundberg to approve the minutes of the Regular Meeting on 6/10/19 & the Special Meeting on 6/18/19.
 Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

RESOLUTION#49-19
PAYMENT OF CLAIMS

RESOLVED on a motion by Councilwoman Lundberg, second by Councilman Brownell to make payment on the following claims.

No. 216-266	A FUND	\$20,642.25
	B FUND	\$ 1,432.87
	DA FUND	\$ 1,154,79
	DB FUND	\$31,868.64
	PRE-PAID	\$ 409.21
	TOTAL	\$55,507.76

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

COMMUNICATIONS

Supervisor Shaw received correspondence from National Grid stating that the towns electric supplier has been changed to Hudson Energy. After discussion the board agreed to make the change back to the current supplier.

Supervisor Shaw received prints from the architecture; Keith Buff regarding the remainder of construction that needs to be done on Burton Hall. The prints need to be enlarged.

How to proceed with the remainder of construction of Burton Hall.

Councilman Brownell stated that we need to get the prints enlarged then hold a special meeting to discuss the construction that needs to be done. Supervisor Shaw stated when he gets the board to agree on a meeting date, he will submit an ad in the paper. Supervisor Shaw stated that we need to get bids for the framing, close in the back of the building and concrete work. Should be three separate bids.

PUBLIC COMMENT- OPEN 7:37 P.M.

Shirley Renauld- County Rt. 113- Shirley thanked the board for thinking of putting a park in next door to Burton Hall. (Shannon Property)

COMMITTEE REPORTS

BUILDING COMMITTEE

Supervisor Shaw contacted a contractor to pour the concrete slab for the side porch. Contractor was not interested.

REPAIR ROOF

Councilman Herrick has contacted three contractors to repair the roof on the back of Burton Hall.

Only one contractor was interested. Kevin Nevins submitted a price of \$2,500.00.

RESOLUTION#50-19

HIRE KEVIN NEVINS TO REPAIR ROOF

RESOLVED on a motion by Councilman Herrick, second by Councilman Brownell to hire Kevin Nevins to repair the roof on the back of Burton Hall for a price of \$2,500.00.

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

CONCRETE SLAB/SIDE PORCH

RESOLUTION#51-19

HIRE SCOTT SPRAGUE TO POUR CONCRETE SLAB

RESOLVED on a motion by Councilman Brownell, second by Councilman Moy to hire Scott Sprague to pour the concrete slab on the side porch of Burton Hall with a price of \$2,000.00.

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

UNDERGROUND PROPANE TANK

The legal notice was read by Supervisor Shaw as follows; PLEASE TAKE NOTICE that pursuant to resolution of the Town Board of Easton, Washington County, New York, sealed bids will be accepted for 1000-gallon underground propane tank and installation. Bids should include: 1000-gallon underground tank, excavation as needed for tanks and lines, copper tubing from the tank to the building, first and second stage regulators and a pressure tests as required by NYS law. A site visit is required to bid this project. Any questions or to schedule a visit, contact Supervisor Dan Shaw at 518-744-2951. Bids shall be received at the office of the Town Clerk, 1071 State Route 40, Greenwich, NY 12834 until 4:00 p.m. on July 8, 2019. The bids will be opened and read aloud at Burton Hall on July 8, 2019 a 7:30 p.m. Bids shall be submitted in sealed envelopes and bear on the face thereof the name and the address of the bidder and the words "Underground Propane Tank Bid". The board reserves the right to reject any and or all bids. By Order of the Easton Town Board

The following bids were received for installing the underground propane tank.

BIDDER	PRICE (TANK)	PRICE (PROPANE)
AMERIGAS	\$5,703.95	\$ 1.69/GAL.
BIGELOW'S ENERGY	\$4,512.50(PLUS GAS LINE FOR SUPPLY VENT	\$ 1.25/GAL
G.A. BOVE	\$7,845.17	\$ 1.34/GAL

RESOLUTION#52-19

AWARD BID TO BIGELOW'S ENERGY

RESOLVED on a motion by Councilman Herrick, second by Councilwoman Lundberg to award the bid to install the underground propane tank to Bigelow's Energy for the cost of \$4,512.50. The town will dig the hole for the tank.

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

INSURANCE: Chair: Bill Herrick/Aindrea Lundberg- Councilman Herrick reported that he has reviewed the disability package. If the town wants to make changes they need to act on it, if no changes it will stay the same.

TOWN POLICIES: Chair- Aindrea Lundberg/Randy Moy- Councilwoman Lundberg reported that the state has link for the sexual harassment class that everyone can log onto to take the class.

BUILDING & GROUNDS: Chair- Scott Brownell/Bill Herrick- **NO REPORT**

HIGHWAY: Chair: Randy Moy/Scott Brownell- Councilman Moy reported that they have started paving.

DEPARTMENT REPORTS

SUPERVISOR: Supervisor Shaw reported that there is \$18.46 left on the debit card. He asked the board if they want to transfer \$300.00 to the card. The board agreed to do the transfer.

RESOLUTION#53-19

TRANSFER \$300.00 TO DEBIT CARD

RESOLVED on a motion by Councilman Herrick, second by Councilwoman Lundberg to transfer \$300.00 to the debit card.

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

Supervisor Shaw reported that the Planning Board Clerk; Michelle Skiff said they could use a copier upstairs that would scan and fax. Supervisor Shaw stated that we could by a new one for the town clerk and take the old one upstairs. Supervisor Shaw stated that he would like to wait until budget time. The board agreed that Michelle should submit 3 quotes for a copier.

TOWN CLERK: Sharon Archambeault reported that she collected \$994.27 for the month of June 2019. A check for \$29.00 was submitted to the NYS Dept. of Ag. & Markets for the spay/neuter program. The balance of \$965.27 was submitted to the Town Supervisor.

HIGHWAY: Highway Superintendent; Rich Fox reported they have paved South Cambridge Road. Putting gravel on the dirt roads. Rich submitted 2 quotes for a new grader. Supervisor Shaw asked if they could wait another year. Rich stated that it probably would not last that long. After discussion regarding the grader, Supervisor Shaw asked Rich to contact one of the dealers to see if they would have a loaner the town could use for the rest of the year. Councilman Herrick stated that he would like one of the salesmen to come to the next meeting.

BUILDING INSPECTOR: Jim Merryman reported that they have received 3 more application and still working on 29. They have renewed 6 from last year. Jim collected \$665.00 in the month of June for building permits. Jim said he would like to put some time into reviewing the building application with the board.

PLANNING BOARD: Chairman; Bob Stevens reported that the Planning Board has approved to appoint an alternate for the Planning Board. After discussion about appointing an alternate the board agreed to advertise the position. The board has received one letter of interest.

RESOLUTION#54-19

CREATE ALTERNATE POSITION

RESOLVED on a motion by Councilman Herrick, second by Councilwoman Lundberg to create an alternate position for the Planning Board.

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

RESOLUTION#55-19

ADVERTISE FOR ALTERNATE POSITION ON PLANNING BOARD

RESOLVED on a motion by Councilman Herrick, second by Councilwoman Lundberg to advertise for the alternate position on the Planning Board.

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

Chairman; Bob Stevens stated the Berrago Solar was going to come to the meeting and discuss the Liddell solar project. Bob stated that the board should read up on the PILOT PROGRAM in regards to taxing a homeowner for solar on a home or on the land. Bob reported that there will be a forum at the Easton Library on Thursday, July 25, at 6:00 P.M. regarding land use laws for solar.

OLD BUSINESS

CONTI SOLAR- Supervisor Shaw reported that the town has received a check for \$2,500.00 from Conti Solar to cover the cost incurred by the Town in preparation, review and execution of the license agreement. Supervisor Shaw will submit the license agreement to Erica Sellars Ryan.

RESOLUTION#56-19

AWARD HEATING SYSTEM BID

RESOLVED on a motion by Councilman Brownell, second by Councilman Herrick to award the Heating System bid for Burton Hall to James Kennelly Heating and Cooling. The cost of Option#1, service to the upstairs of Burton Hall will be \$16,000.00, excluding air conditioning. The cost of Option #2, service to the downstairs of Burton Hall will be \$20,000.00 which includes air conditioning.

Adopted 5 Ayes Lundberg, Moy, Brownell, Herrick & Shaw

BATTENKILL COUNTRY CLUB

Supervisor Shaw reported that the town's counter offer was \$475,000.00 at which the Battenkill Country Club counter offered at \$375,000.00. The board agreed to go to court. Supervisor Shaw asked the board if they wanted to stay with Attorney Dennis Phillips or hire someone else. Supervisor Shaw said he has talked with Erica Sellers Ryan and she said she would take the case if that's what the board decides. Councilwoman Lundberg stated that she did not get a response from the Greenwich School board regarding helping with the cost of the lawsuit. Supervisor Shaw said he would contact the school board.

PUBLIC COMMENT- OPEN 9:05 P.M. NONE CLOSED

Supervisor Shaw asked if there was any update on the piano. Councilwoman Lundberg reported that she sent the letter on Monday, July 1, 2019. Will discuss at the August meeting.

Meeting adjourned at 9:07 by Supervisor Shaw
Sharon Archambeault
Easton Town Clerk

